

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	02/23/15	Open	Action	02/09/15

Subject: Authorizing the Release of an Invitation to Bid (ITB) for On-Call ZF Transmission Overhaul Services

ISSUE

Whether or not to authorize the release of an Invitation to Bid (ITB) for On-Call ZF Transmission Overhaul Services

RECOMMENDED ACTION

Adopt Resolution No. 15-02-____, Authorizing the Release of an Invitation to Bid (ITB) for On-Call ZF Transmission Overhaul Services.

FISCAL IMPACT

This action does not involve the expenditure of funds. The contract award, which will involve the expenditure of funds, will be presented to the Board as a future action.

DISCUSSION

RT currently operates 191 40' CNG buses that are equipped with ZF automatic transmissions. Within the next five years, the number of ZF equipped buses will be reduced to approximately 91. Currently, RT's Bus Maintenance Department services and performs maintenance on all transmissions, but does not perform any in-house transmission overhauls. Approximately 10 overhauls occur annually and have been performed under contract by a ZF factory authorized, full-service distributor that uses only ZF approved parts. Services under the current contract are ordered on an "as needed" basis. The current contract with HD Industries, Inc. expires on August 29, 2015. Staff intends to seek competition from qualified bidders and enter into a multi-year contract for on-call overhaul services. The term of the contract will be 3 years, with two 1-year renewal options.

This contract will be funded in part with funds from the Federal preventive maintenance program. Pursuant to RT's DBE Program, no DBE participation goal has been established for this project. Further, due to no subcontracting opportunities on this project, no Small Business Enterprise goal has been established. Staff will however conduct extensive outreach to identify disadvantaged small, and local businesses that perform these services and will send these firms direct notice of this contract opportunity and urge them to submit bids.

Staff recommends that the Board authorize staff to release an Invitation to Bid (ITB) for On-Call ZF Transmission Overhaul Services.

Approved:

Presented:

Final 02/17/15

General Manager/CEO

Director, Bus Maintenance

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RESOLUTION NO. 15-02-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

February 23, 2015

AUTHORIZING THE RELEASE OF AN INVITATION TO BID (ITB) FOR ON-CALL ZF TRANSMISSION OVERHAUL SERVICES

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Invitation to Bid (ITB) for On-Call ZF Transmission Overhaul Services is hereby approved and authorized for release.

THAT, the Invitation to Bid (ITB) be advertised pursuant to the provisions of the RT Procurement Ordinance.

JAY SCHENIRER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary